



## EMPLOYMENT APPLICATION

APPLICANT INFORMATION										
SPECIFICALLY, WHAT POSITION ARE YOU APPLYING FOR?										
Last Name				First				M.I.	Date	
Street Address							Apartment/Unit #			
City				State				ZIP		
Phone				E-mail Address						
Date Available							Desired Salary			
Our company is seeking consistent availabilities. Please provide the timeframes you are available on an hourly basis during each day of the week.										
Mondays										
Tuesdays										
Wednesdays										
Thursdays										
Fridays										
Saturdays										
Sundays										
Are you a citizen of the United States?	YES	NO	If no, are you authorized to work in the U.S.?				YES	NO		
Have you ever worked for this company?	YES	NO	If so, when?							
Have you ever been convicted of a felony?	YES	NO	If yes, explain							
EDUCATION										
High School				Address						
From	To	Did you graduate?	YES	NO	Degree					
College				Address						
From	To	Did you graduate?	YES	NO	Degree					
Other				Address						
From	To	Did you graduate?	YES	NO	Degree					

**REFERENCES**

*Please list three professional references.*

<b>1. Full Name</b>		<b>Relationship</b>	
<b>Company</b>		<b>Phone</b>	(    )
<b>Address</b>			
<b>2. Full Name</b>		<b>Relationship</b>	
<b>Company</b>		<b>Phone</b>	(    )
<b>Address</b>			
<b>3. Full Name</b>		<b>Relationship</b>	
<b>Company</b>		<b>Phone</b>	(    )
<b>Address</b>			

**PREVIOUS EMPLOYMENT**

<b>Company</b>		<b>Phone</b>	
<b>Address</b>		<b>Supervisor</b>	
<b>Job Title</b>		<b>Starting Salary</b>	<b>Ending Salary</b>
		\$	\$
<b>Responsibilities</b>			
<b>From</b>	<b>To</b>	<b>Reason for Leaving</b>	
<b>May we contact your previous supervisor for a reference?</b>		<b>YES</b>	<b>NO</b>
<b>Company</b>		<b>Phone</b>	(    )
<b>Address</b>		<b>Supervisor</b>	
<b>Job Title</b>		<b>Starting Salary</b>	<b>Ending Salary</b>
		\$	\$
<b>Responsibilities</b>			
<b>From</b>	<b>To</b>	<b>Reason for Leaving</b>	
<b>May we contact your previous supervisor for a reference?</b>		<b>YES</b>	<b>NO</b>
<b>Company</b>		<b>Phone</b>	(    )
<b>Address</b>		<b>Supervisor</b>	
<b>Job Title</b>		<b>Starting Salary</b>	<b>Ending Salary</b>
		\$	\$
<b>Responsibilities</b>			
<b>From</b>	<b>To</b>	<b>Reason for Leaving</b>	
<b>May we contact your previous supervisor for a reference?</b>		<b>YES</b>	<b>NO</b>

<b>MILITARY SERVICE</b>				
<b>Branch</b>		<b>From</b>		<b>To</b>
<b>Rank at Discharge</b>		<b>Type of Discharge</b>		
<b>If other than honorable, explain</b>				
<b>DISCLAIMER AND SIGNATURE</b>				
<p><b>I certify that my answers are true and complete to the best of my knowledge.</b></p> <p><b>If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.</b></p>				
<b>Signature</b>			<b>Date</b>	